

**MINUTES OF THE TOWN OF WAYNESVILLE TOWN COUNCIL**  
**Regular Meeting**  
**July 9, 2024**

**THE WAYNESVILLE TOWN COUNCIL** held a regular meeting on Tuesday, July 9, 2024, at 6:00pm in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

**A. CALL TO ORDER**

Mayor Gary Caldwell called the meeting to order at 6:00 pm with the following members present:

Mayor Gary Caldwell  
Mayor Pro Tem Chuck Dickson  
Councilmember Jon Feichter  
Councilmember Anthony Sutton  
Councilmember Julia Freeman

The following staff members were present:

Rob Hites, Town Manager  
Jesse Fowler, Assistant Town Manager  
Candace Poolton, Town Clerk  
Town Attorney Martha Bradley  
Elizabeth Teague, Director of Development  
Ian Barrett, Finance Director  
Taylor Garland, Assistant Finance Director  
Sharon Agostini, Tax Collector  
Page McCurry, H.R. Director  
Police Chief David Adams

Members of the Media:

Paul Nielson, The Mountaineer

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone and announced that the next Town Council meeting will be held on August 13<sup>th</sup>, and Mountain Street Dances will be held Friday July 12<sup>th</sup> and August 9<sup>th</sup>.

**B. PUBLIC COMMENT**

No public comment.

**C. ADDITIONS OR DELETIONS TO THE AGENDA**

***A motion was made by Councilmember Sutton, seconded by Councilmember Dickson, to approve the agenda as presented. The motion passed unanimously.***

**D. CONSENT AGENDA**

*All items below are routine by the Town Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.*

2.
  - a. Approval of June 25, 2024 Regular Scheduled Meeting Minutes
  - b. Approve McGill Associates as “sole source vendor” for CDBG-I grants 23-I-4153 and 23-I-4154.
  - c. Motion to approve the Budget Amendment for the Administration/Human Resources Department.
  - d. Motion to approve the Budget Amendment for the Administration/DWC
  - e. Motion to approve the Budget Amendment for the Administration/DWC(#2)
  - f. Motion to approve the Budget Amendment for the Administration/DWC(#3)
  - g. Motion to approve the Budget Amendment for the Administration/DWC(#4)
  - h. Motion to approve the Budget Amendment for the Police Department
  - i. Motion to call for a public hearing for August 13, 2024 to consider a Zoning Map Amendment for an overlay district at 225 Church Street.
  - j. Motion to approve the CDBG-I Semi Annual Compliance Report
  - k. Motion to approve the CDBG-I Equal Housing Opportunity Resolution R-04
  - l. Motion to approve the Budget Amendment for the Police Department (#2)

***A motion was made by Councilmember Freeman, seconded by Councilmember Dickson, to approve the consent agenda as presented. The motion passed unanimously.***

**E. PRESENTATION**

3. Presentation and Swearing in of Ian Barrett as the new Director of Finance.
  - Rob Hites, Town Manager

Town Manager Rob Hites introduced and welcomed Ian Barrett, the new Director of Finance. Town Clerk Candace Poolton administered his oath.

**F. COMMUNICATION FROM STAFF**

4. Manager’s Report
  - Town Manager, Rob Hites

Town Manager Rob Hites reported that the town has over \$3,000,000 in Community Block Grants. Karen Kiehna with McGill and Associates presented a report on the South Waynesville CDBG-I Grant Awards and the proposed construction:

-Installation of 1,425 ft of sewer extension along Sawyer Street and Explorer Street, serving 4 existing and 34 new residences.

-Installation of 2,140 feet of sewer lines along Hendrix, Franklin, Muse, and Sawyer Streets, serving 45 existing residences.

-Installation of 1,255 feet of an extension of the water line, adding four new fire hydrants to Sawyer and Explorer Street.

Ms. Kiehna reported that all Compliance Plans and Policies for all three grants are complete, as well as the Engineering Report. She added that NCDEQ has approved the Phase I Sewer Extension Report.

Councilmember Dickson asked if the new customers would be charged a tap fee and Mr. Hites said no. Ms. Kiehna emphasized that staff will not have to come into the house to establish new service. Ms. Teague added that staff met with residents in the area to let them know about the new water and sewer system.

5. Town Attorney Report

- Town Attorney, Martha Bradley

Nothing to report.

**G. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

Mayor Gary Caldwell reported that the 4<sup>th</sup> of July kids parade went well. Councilmember Dickson requested (and Council agreed) that staff to do an assessment on the value of the town's services and staffing for special events, and for staff to propose a schedule of fees for special events. He requested that staff look into creating a street closure policy.

Councilmember Feichter said he was proud of the Waynesville community for coming together during the Pride Festival. Councilmember Sutton thanked everyone for their support.

**H. ADJOURN**

***A motion was made by Councilmember Dickson, seconded by Councilmember Sutton, to adjourn at 6:28pm. The motion passed unanimously.***

ATTEST:

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Gary Caldwell, Mayor

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Robert W. Hites, Jr. Town Manager

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Candace Poolton, Town Clerk