



Rental Information



Multipurpose Rooms

| <u>Item</u> | <u>Res / Non-Res</u> | <u>Capacity</u> | <u>Location</u> |
|---------------------------------|----------------------|-----------------|-----------------|
| _____ One Multipurpose Room (B) | \$75 / \$90 | 58 | WRC |
| _____ Kitchen plus Room A | \$150 / \$175 | 58 | WRC |
| _____ Kitchen plus two rooms | \$220 / \$250 | 130 | WRC |
| _____ Cafeteria | \$100 / \$150 | 125 | OA |

Rentable for
two hours at a time.

Picnic Shelters

| <u>Item</u> | <u>Location</u> | <u>Res / Non-Res</u> |
|-------------------------|-------------------|----------------------|
| Bi-Lo Shelter | Recreation Park | \$80 / \$100 |
| East Street Shelter | East Street Park | \$80 / \$100 |
| Vance Street Shelter | Vance Street Park | \$80 / \$100 |
| Chestnut Park Shelter | Chestnut Park | \$80 / \$100 |
| Obama-King Park Shelter | Obama-King Park | \$80 / \$100 |

Rentable for the following
blocks of time:
8 am to 12 noon / 1 to 5 pm

Softball Fields

| <u>Item</u> | <u>Cost for all day: Res / Non-Res</u> | <u>Cost per night only: Res / Non-Res</u> | <u>Location</u> |
|--------------------------|--|---|-------------------|
| _____ Vance Street Field | \$200 / \$225 | \$100 / \$125 | Vance Street Park |

Gymnasium

| <u>Item</u> | <u>Space</u> | <u>Res / Non-Res</u> | <u>Capacity</u> | <u>Location</u> |
|------------------------------|--------------|----------------------|-----------------|-----------------|
| _____ WRC Gym | Half of gym | \$100 / \$125 | 354 | WRC |
| _____ WRC Gym | Full gym | \$150 / \$200 | 709 | WRC |
| _____ Custom Rental | Per Estimate | \$250 / \$300 | | WRC |
| _____ Old Armory Gym | Full gym | \$220 / \$250 | 300 | Armory |
| (maximum for 24 hour period) | | | | |
| _____ Table Rental | | \$7 per table | | |

Rentable for the following blocks of time:
10 am to 12 noon / 1 to 3 pm / 4 to 6 pm

(applicable to the building operating hours
for that day)

Greenspace or Park (no shelter)

- Please indicate the location on the other side.
- Advertising signs for the event are not permitted in the park.
- Contract rental priced by activity

| | <u>Res / Non-Res</u> |
|--------|----------------------|
| 0-50 | \$125 / \$150 |
| 51-100 | \$200 / \$225 |
| 101+ | \$250 / \$275 |

Base Camp on the Go Festival Fees

- Up to 50 participants—\$125 per hour
- 51 to 100 participants—\$225 per hour
- 101 plus participants—\$275 per hour

2 hour minimum with a \$275 refundable damage deposit.
Renter responsible for additional fees if crowd exceeds the anticipated number.

Bleacher Rental

- 1-2 sets (5 rows for 24 hours) - Res: \$125 Non-Res: \$250
- 3-4 sets (5 rows for 24 hours) - Res: \$225 Non-Res: \$250

Pool Parties

| <u>Headcount</u> | <u>Res / Non-Res</u> |
|------------------|----------------------|
| _____ Up to 20 | \$75 / \$85 |
| _____ 21-30 | \$85 / \$95 |
| _____ 31-40 | \$100 / \$115 |
| _____ 41-50 | \$120 / \$140 |

Rentable for the following blocks of time
(does not include a room):
11:30-1:30pm / 1:30-3:30pm / 3:30-5:30 pm

(applicable to operating hours)

See additional information on back

Revised: 7.1.24

Cancellation Policy:

A \$50 surcharge is still applied with any cancellation.

Date requested: _____ Time: ____ to ____ Place requested: _____
Name (last): _____ (first): _____
Total fee: _____ Deposit Fee: (this is non-refundable) _____ Remaining Amount: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone # (day): _____ (evening): _____ email: _____
Special Requirements: _____
Total amount of people at the event: _____

Rules and Regulations

- No alcohol beverages allowed.
- Please place all trash in trash cans.
- Your reservation time begins and ends at the times that you have scheduled. This includes set up time and clean up time. If more time is needed, then the time must be purchased.
- If you are paying for Multipurpose Room B then you do not have access to the kitchen.
- Rental of any part of Multipurpose Rooms A and / or B does not allow use of the rest of the Center.
- Deposits will NOT be refunded unless weather was the factor in not having the event.
- Teacher / leaders are to monitor children and enforce rules of Center at ALL times.
- Room rentals does not include usage of the weight room, gym, pool or any other area of the Waynesville Recreation Center other than the rented room.

Pool Rules

Personnel on Duty

- Lifeguards will be on duty with whistle, rescue tube and first aid kit.

Diving Rules

- All dives must be in a forward position
- No diving in shallow water. Diving only allowed in 8 feet deep section. No flips or back dives off the side of the pool.
- No diving or jumping from starting blocks.

Pool Rules

- All swimmers must wear a bathing suit.
- No one is allowed outside pool area in a bathing suit.
- Non-toilet trained children must wear a swim diaper.
- Patrons with children under 5 years old must be in the pool with the child.
- Snorkels are prohibited unless used by an adult.
- Water wings, US Coast Guard approved life jacket and suits with built in flotation devices are permitted in the large pool provided a parent is beside the child at all times.
- Water wings, life jackets and other flotation devices are allowed in the small pool.
- Running, dunking, pushing or horseplay are prohibited.

- Lifeguards will be on duty at all times, however, parents or care givers are responsible for the safe behavior of their children.
- No food, drink, gum, smoking or chewing tobacco permitted in the pool area.
- Improper conduct, profane language or gestures are prohibited.
- No swimming in and out of railings on the ramp.

Water Slide Rules

- Patrons must be 48" tall or able to pass a swim test in order to use the slide.
- Patrons must be lying on their back or sitting down in the feet first position.
- Only one person permitted on the slide at a time.
- Exit pool immediately after using the slide.
- Stopping, changing positions or forming chains are prohibited.
- No life jackets or other flotation devices are allowed.
- Patrons are not permitted to ride with children on their laps, nor can they catch their children at the bottom of the slide.

Please note that the following signs are prohibited within the jurisdiction of the Town of Waynesville:

1. Off-premise signs
2. Portable or movable signs
3. Signs attached to utility poles or other roadside appurtenances

I have read the rules and policies: _____

For office use only:

Copies to: _____ Programs Supervisor Issued by: _____
_____ Chief of Police _____ Administrative Supervisor Title: _____
_____ Maintenance _____ Front Desk Date: _____
_____ Facility File _____ Athletics Supervisor _____
_____ Aquatics Supervisor _____ Other: _____